

# The City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
Bob Kelly, Mayor Pro Tem  
Burt Ballanfant, Councilmember  
Brennan Reilly, Councilmember  
Mardi Turner, Councilmember

## **STAFF**

M. Chris Peifer, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## **CITY COUNCIL SPECIAL MEETING MINUTES**

The City Council of the City of West University Place, Texas, met in special session on **Monday, October 17, 2016**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:00 p.m.**

Agenda Items were as follows:

**Call to Order.** Mayor Sample called the meeting to order at approximately 6:00 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, Finance Director Daugherty, and Police Chief Walker.

William Urdahl, Boy Scout Troop 55, led the Pledge of Allegiance.

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

### **1. Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Listen to audio for public comments.

### **2. Adoption of the 2017 Budget**

Matters related to an ordinance adopting the budget for the fiscal year beginning January 1, 2017 and ending December 31, 2017 appropriating funds for such budget; containing findings and provisions relating to the subject; and declaring an emergency. *Recommended Action: Close the public hearing and adopt ordinance adopting the 2017 Budget on first and final reading.*

Mayor Pro Tem Kelly moved to close the public hearing. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Councilmember Turner moved that Council adopt an ordinance approving and adopting a budget for the fiscal year beginning January 1, 2017 and ending December 31, 2017 as presented. Councilmember Ballanfant seconded the motion.

Councilmember Reilly moved that Council take the traffic lights out of the Equipment Reserve Fund and take the amounts funded last year and those proposed to be funded this year and return those into the General Fund either to provide tax relief to residents or for other purposes that Council finds appropriate.

After further discussion, Councilmember Reilly moved that the City reduce its contribution to the Equipment Reserve Fund to reflect taking the traffic signal poles from the budget and correcting the mistakes that were made prior to the reserve calculation for a net savings of \$207,919.

Mayor Pro Tem Kelly amended Councilmember Reilly's motion to add that the \$207,919 be left in the budget and allocated toward more security cameras.

Councilmember Reilly moved to amend the Equipment Reserve Fund to remove the light poles which he thinks is more appropriately funded through a bond issue and set the time that they are to be replaced and correct the mistakes that were made in the budget for a total savings of \$207,919. Mayor Pro Tem Kelly seconded with a friendly amendment that the \$207,919 be left in the Equipment Reserve Fund.

A vote was made on the motion and the second as amended by the friendly amendment.  
**MOTION FAILED.**

**Ayes:** Kelly, Reilly  
**Noes:** Sample, Ballanfant, Turner  
**Absent:** None

Councilmember Reilly moved to correct the errors in the Equipment Reserve Fund so that the City will reduce its allocation to that fund by \$69,000 and also take the traffic light masts and poles out of the Equipment Reserve Fund. After discussion, Councilmember Reilly repeated the motion to reduce the contribution to the Equipment Reserve Fund by \$207,917, which reflects \$69,000 of mistakes in the Equipment Reserve Fund budget and \$138,700 for removing the traffic light masts and poles from the budget. **MOTION FAILED FOR LACK OF SECOND.**

Councilmember Reilly moved that Council reduce its funding into the Equipment Reserve Fund to take out the \$69,000 mistake to reflect the correct funding of the Equipment Reserve Fund according to the amortization schedule. **MOTION FAILED FOR LACK OF SECOND.**

Councilmember Reilly moved to reduce the City's allocation to the Capital Reserve Fund from \$500,000 to \$200,000 so that the contribution to that fund is reduced by \$300,000. Councilmember Ballanfant seconded the motion. **MOTION FAILED.**

**Ayes:** Reilly  
**Noes:** Sample, Ballanfant, Kelly, Turner  
**Absent:** None

At 8:55 p.m., Councilmember Turner moved for a 10 minute recess. Mayor Sample seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

At 9:05 p.m. Councilmember Turner moved to reconvene the meeting. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

After returning from the break, Councilmember Reilly moved to reduce the allocation to the Capital Reserve Fund by \$185,000. Councilmember Ballanfant seconded the motion. **MOTION FAILED.**

**Ayes:** Reilly  
**Noes:** Sample, Kelly, Ballanfant, Turner  
**Absent:** None

At this time a vote was made on the original motion, which is to adopt the budget as presented. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Turner  
**Noes:** Reilly  
**Absent:** None

**3. Adoption of the 2016 Tax Rate**

Matters related to an ordinance adopting the budget for the fiscal year beginning January 1, 2017 and ending December 31, 2017 appropriating funds for such budget; containing findings and provisions relating to the subject; and declaring an emergency. *Recommended Action: Close the public hearing and adopt ordinance adopting the 2017 Budget on first and final reading.*

Public hearing closed.

Councilmember Turner moved that the property tax rate be increased by the adoption of a tax rate .3168 which is effectively a 1.80 percent increase in the tax rate. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Turner  
**Noes:** Reilly  
**Absent:** None

**4. Fee Schedule Ordinance**

Matters related to an ordinance adopting amendments to the City of West University Place Fee Schedule. *Recommended Action: Approve an ordinance amending the fee schedule on the first of two readings.*

Mayor Pro Tem Kelly moved that Council pass an ordinance adopting the amendments to the West U fee schedule on the first of two readings. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

5. **Adjourn**

Councilmember Ballanfant moved to adjourn the meeting at 9:15 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Prepared by: \_\_\_\_\_

Thelma A. Gilliam City Secretary



January 9, 2017